



Centro Comunitario CEUS

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2119 Kennedy Boulevard, North Bergen, NJ 07047

Job Description

Job Title: Community Health Worker (CHW)
Status: 37.5 hours a week
Term: Sept. 21st, 2023 - June 30th, 2024
Location: North Bergen, 07047.

Note: The term of the current grant expires as above, but it's possible that it will be extended for a second year.

Centro Comunitario CEUS (CEUS), a non-profit organization in North Bergen, NJ, is hiring an English and Spanish-speaking worker to be trained as a Community Health Worker (CHW) to serve, and conduct outreach to, the Hispanic immigrant community in Hudson County.

The position is part of a project funded by the New Jersey Department of Health (NJ DOH) to enhance the community's access to health services. The CHW will attend the Colette Lamothe-Galette Community Health Worker Institute or similar training during working hours and will work out of the CEUS office and in the community.

About CEUS

CEUS (www.ceusnj.org) has provided legal and educational services and immigration advocacy for immigrant communities in northern New Jersey for 30 years. CEUS serves more than 1,000 individuals each year through programs that include providing low-cost and sometimes pro-bono immigration legal services delivered through a staff legal team. We also operate a membership program, a women's empowerment group and community organizing campaigns. CEUS is a community-based 501(c)(3) non-profit organization that was founded by Salvadorans who had fled their country's civil unrest. It is still run and led by immigrants.

Professional profile

CEUS is seeking a dedicated and energetic worker who will be trained by NJDOH as a CHW to conduct outreach efforts in immigrant communities in Hudson County and North Jersey. The focus of this role will be on the Union City-West New York-North Bergen area. The CHW will establish connections with immigrants in the community, conduct interviews to assess their health needs and those of their families, and facilitate access to appropriate health agencies and services.

Responsibilities of the CHW will include documenting outreach efforts and recording the details and outcomes of each case in which a community member is assisted. In collaboration with the supervisor, the CHW will also research the availability of different health services within the community and educate immigrants on how to access them.

This position is ideal for an individual with an interest in working with immigrants, a passion for community work, or a desire to contribute to the health field. Strong organizational, communication, and interpersonal skills are essential for success in this role.

Essential Functions/Responsibilities:

1. Work with Project Supervisor to establish outreach plans and strategies to communicate information about the project and health issues to immigrants in the Hudson County area.
2. Conduct phone and in person interviews and informational sessions with immigrant community members.
3. Assist in conducting outreach to immigrant communities, local churches and other organizations that serve the immigrant population.
4. Help organize and host virtual and in-person community forums on health issues.
5. Help the supervisor develop and share outreach and information materials with local communities and on social media.
6. Meet regularly with the Project Supervisor.
7. Document all interviews/information sharing contacts in project database to create an ongoing record of each case and provide detailed information for monthly metrics reports required by grantor.
8. Assist in the preparation of monthly narrative and statistical reports regarding outreach and client counseling efforts to be delivered to the funder.
9. Attend mandatory 144-hour CHW training and coursework.

Qualifications:

1. High school diploma required; associate or bachelor's degree preferred.
2. Candidate must speak fluent Spanish. The ability to speak English is also required.
3. Public health and/or community organizing experience a plus.
4. Demonstrated ability to work collaboratively in multicultural contexts.
5. Ability to attend evening and weekend meetings.
6. Comfort with public speaking.
7. Self-motivated; detail oriented, well-organized, and able to prioritize assignments and workload.
8. Familiarity with virtual meeting platforms and with software applications in a Windows environment, including Microsoft Word.
9. Drivers' license and access to car preferred; position requires some travel within New Jersey.
10. Must be able to work legally in the United States

Compensation: \$20.00 an hour; 37.5 hours a week.

Notes:

- Applicants should submit a resume and a cover letter explaining their interest and their suitability for the job to hmorley@ceusnj.org.
- **CEUS is an Affirmative Action/Equal Opportunity Employer. Qualified persons are encouraged to apply regardless of their religious affiliation, race, sex, sexual orientation, or nature of disability.**