



Centro Comunitario CEUS

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Community Health Worker, COVID-19 Project Centro Comunitario CEUS

MISSION

Centro Comunitario CEUS (CEUS) has been a strong voice for immigrant communities in northern New Jersey for more than 25 years. CEUS serves more than 1,000 individuals each year through the provision of free and low-cost immigration legal services; English as a Second Language classes; Spanish literacy classes; a membership program; a women's empowerment group; leadership training workshops; and advocacy work in support of immigrant rights. This community-based, grassroots organization is a 501c3 non-profit organization that was founded by Salvadorans who had fled their country's civil unrest and continues to be immigrant-led and run.

JOB DESCRIPTION

Job Title: Community Health Worker, COVID-19 Project
Status: Full-Time
Term: Present-June 30, 2021
Supervisor: CEUS Executive Director
Location: Union City, NJ

Background:

A trusted member of the immigrant community in Hudson County for over 27 years, Centro Comunitario CEUS (CEUS) has been awarded funding by the Partnership for Maternal and Child Health of Northern New Jersey, a regional grantee of the NJ Department of Health, to develop and implement effective health communication and community engagement strategies to provide COVID-19 vaccine information to immigrant communities in the Union City area. CEUS is looking to hire an individual with a demonstrated commitment to community organizing, immigrants' rights and social justice to be trained as a Community Health Worker and to be responsible for the implementation of this important public health initiative.

Summary of Principal Responsibilities:

The Community Health Worker (CHW) will conduct outreach in immigrant communities in the Union City area. The CHW will: provide information to immigrants regarding the COVID-19 vaccine and how to register for the vaccine, as well as the public health

importance and safety of getting vaccinated; allay concerns around interacting with social services and governmental agencies in accessing the vaccine; and work with immigrants to address barriers to vaccination. The CHW will receive extensive training on relevant COVID-19 health education information and a public health background, while helpful, is not required. The CHW will be provided with an office at CEUS and with a laptop computer to facilitate remote work.

Essential Functions/Responsibilities:

The key responsibilities of the Community Health Worker include the following:

1. Work with Project Coordinator to establish outreach plans and strategies to reach CEUS members and clients, day laborers and other immigrants in the Hudson County area.
2. Conduct telephonic one-on-one interviews and informational sessions with immigrant community members. In-person interviews may be conducted as appropriate and in accordance with all COVID-19 safety protocols.
3. Assist in conducting outreach to immigrant communities, local churches with large immigrant congregations and community partners.
4. Host virtual community forums to disseminate COVID-19 vaccine information.
5. Develop and share outreach and information materials with local communities and on social media.
6. Meet regularly with Project Coordinator and CEUS Executive Director.
7. Prepare and submit narrative and statistical reports regarding outreach efforts in a timely manner to the CEUS Executive Director. Assist in the preparation of reports to funder.
11. Attend mandatory 144-hour training conducted by the NJ Department of Health.

Minimum Qualifications:

1. High school diploma required; associate's or bachelor's degree preferred.
2. Public health and/or community organizing experience preferred.
3. Demonstrated ability to work collaboratively in multicultural contexts.
4. Fluency in written and oral English and Spanish required.
5. Ability to attend evening and weekend meetings.
4. Experience and comfort with public speaking.
5. Self-motivation; ability to be detail oriented, well-organized, and to prioritize assignments and work load.
6. Ability to communicate effectively and build mutually respectful relationships with co-workers, partners, and the public.
7. Demonstrated ability to work and communicate with diverse staff.
7. Familiarity with virtual meeting platforms and with software applications in a Windows environment, including Microsoft Word; and
8. Drivers' license and access to car preferred; position requires some travel within New Jersey.

9. Applicants must undergo a background check and hold an official ID of some sort, such as drivers' license.

Compensation: \$20/hour; full-time 40 hours/week.

Interested candidates should submit cover letter, resume and two references via email to Executive Director Blanca Molina at bmolina@ceusnj.org.

CEUS is an Affirmative Action/Equal Opportunity Employer. Qualified persons are encouraged to apply regardless of their religious affiliation, race, sex, sexual orientation or nature of disability.